

Supplier Change Request – SCR



- Temporary Process Change
- Temporary Product Change
- Permanent Process Change
- Permanent Product Change

SCR-Supplier-No # _____

Complete This form and e-mail to procurement@sonnen.de wherever supplier notification is required. sonnen will respond back with an acknowledgement and may request additional with a Product Change Notification-PCN

Sonnen part number:		Specification & Issue	
Description:			
Supplier part number:		Drawing number & Issue	

Supplier Manufacturing Information

Name		
Street Address		
City, State,		
Design Responsibility:	○ sonnen	○ Supplier
Supplier Contact		

Change Type:

Material Change	<input type="checkbox"/>	End of Life Notification	<input type="checkbox"/>	Form fit Fuction	<input type="checkbox"/>
Design Specification Change	<input type="checkbox"/>	Cost Savings	<input type="checkbox"/>	Others	<input type="checkbox"/>
Manufacturing Process Change	<input type="checkbox"/>	Quality Improvement	<input type="checkbox"/>		<input type="checkbox"/>

Detailed Description of Product or Process Change Request (Pre/ Post):

Supplier Change Request – SCR



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Compliance Checklist

Specification compliance	applicable	Regulatoric Compliance	applicable
Functional requirements remain unchanged	<input type="checkbox"/>	EMC compliant	<input type="checkbox"/>
Performance requirements remain unchanged	<input type="checkbox"/>	Gridcode compliant	<input type="checkbox"/>
Data/ Communication Interface not affected	<input type="checkbox"/>	Electrical Safety compliant	<input type="checkbox"/>
Electrical Interface not affected	<input type="checkbox"/>	Functional Safety compliant	<input type="checkbox"/>
Geometrical Interface not affected	<input type="checkbox"/>	RoHs/ Reach/ Scip compliant	<input type="checkbox"/>
Warranty compliance according to SSA	<input type="checkbox"/>		
QSV Compliance	<input type="checkbox"/>		

Detailed Description of the compliance if not applicable

Planned Date of Implementation